

BY LAWS
OF
THE VILLAGE OF KINGS PARK ASSOCIATION, INC.

OUR MISSION: To assure community stability by encouraging individuals and/or groups to concerns; to address and resolve those concerns by providing the proper forum and support for resolution.

ARTICLE I. MEMBERS

- Section 1.** A member shall be an adult who resides in a single family residence property in Kings Park Estates. There shall be at least one, but not more than two members of the same residence. Voting shall be by members only, i.e. one vote per member.
- Section 2.** Membership in the Corporation shall be terminated or suspended:
- (a) upon request.
 - (b) upon termination of ownership or residency in Kings Park Estates.
 - (c) upon failure to pay dues within the time designated in Article II, Section 1, of these Bylaws - any member having been suspended for nonpayment of dues may be immediately reinstated upon payment of the current dues.

ARTICLE II. DUES AND CONTRIBUTIONS

- Section 1.** Dues shall be paid on a calendar year basis, payable January 1st through December 31st and shall not be prorated.
- Section 2.** Membership dues shall be \$10.00. This amount can be increased per year, per household by a majority of standing votes at any meeting of the corporation.
- Section 3.** No dues or contributions or parts thereof shall be refunded to any member whose association with the Corporation is terminated for reasons enumerated in Article I, Section 2 (a) and (b) of these Bylaws.

ARTICLE III. OFFICERS AND BOARD OF DIRECTORS

- Section 1.** The Officers of this Corporation shall consist of a President, Vice President, Treasurer, Recording Secretary, and Sergeant-At-Arms, all of who must be a member of this Corporation.
- Section 2.** The Board of Directors shall consist of the Officers listed in Article III, Section 1, three (3) elected members-at-large who must be members of the Corporation and the immediate past President.
- Section 3.** The President shall be Chairman of the Board of Directors.
- Section 4.** Officers of the Corporation and members of the Board of Directors shall hold office for a term of two years, commencing in January.
- Section 5.** All officer and Board of Directors vacancies, except as provided in Section 6 below, shall be filled by appointment by the Board of Directors to serve until the next election.
- Section 6.** In the event of a vacancy in the office of President, the Vice-President shall succeed to the Presidency.
- Section 7.** There shall be at least one annual meeting of the Board of Directors, which shall be called by the President.
- Section 8.** The Board of Directors shall govern all business of the Corporation.
- Section 9.** The Board of Directors shall determine its own rules of procedure and order of business.
- Section 10.** The Editor of “The Messenger” is appointed by the President for a term to run concurrently with the terms of the officers of the Corporation; that once appointed, the Editor will have a vote on the Board of Directors and have the same powers as Board Members. The Editor can be dismissed as Editor and from the Board of Directors only after a vote of the Board which results in a simple majority of a quorum of the Board.
- Section 11.** Any member of the Board of Directors who is absent from three (3) consecutive regular meetings of the Board of Directors without providing a reasonable explanation accepted by the Board of Directors shall forfeit his/her membership thereon and this position declared vacant. Following these three (3) consecutive absences, the Board member shall be notified in writing of such absences and presented with the opportunity to explain such absences within a reasonable time in a manner acceptable to the Board of Directors before any action is taken on the matter.

ARTICLE IV. DUTIES OF OFFICERS

Section 1. President

The President shall preside at all meetings of the Board of Directors and at all general meetings of the Corporation. The President shall be charged with the general supervision of the Corporation and may appoint committees necessary to conduct the business of the Corporation.

Section 2. Vice-President

The Vice-President, in the absence or disability of the President, shall have all the powers of the President and shall perform all the duties of the President. The Vice-President shall assist the President in the management and operation of the Corporation, and be chairman and coordinator of the annual membership drive.

Section 3. Treasurer

The Treasurer shall receive all funds coming into the Corporation and shall disburse funds as approved by the Board of Directors. Checks issued by the Corporation shall require the signature of any 2 of 3 of the following: the Treasurer, President, and/or Vice-President. The Treasurer shall keep regular books of account and shall give bond for the faithful performance of the duties of office, the expense of the bond to be paid for by the Corporation. The Treasurer shall prepare and present at the November meeting a detailed account of receipts and expenditures during his/her term of office. The books of the Treasurer shall be audited at any time. The audit shall be performed by any person or persons designated by the Board of Directors. No appropriation of funds should be voted on at the general or Board meetings without first consulting the Treasurer on the fiscal ability of the Corporation to undertake the appropriation.

Section 4. Recording Secretary

The Recording Secretary shall keep minutes of all meetings of the Corporation and of the Board of Directors.

Section 5. Sergeant-At-Arms

The Sergeant-At-Arms shall maintain order at all meetings of the Corporation and may designate as many assistants as he deems necessary.

ARTICLE V. NOMINATIONS

- Section 1.** The President shall appoint a Nominating Committee of at least three (3) persons, prior to the November meeting, whose duty it shall be to nominate qualified members for offices of the Corporation.
- Section 2.** All members shall be notified, in writing, of the names of the nominees, and of the date, time, and place of the election meeting at least seven (7) days in advance of the election meeting, which meeting shall be held in November every two years.
- Section 3.** Nominations from the floor at the November meeting shall be accepted for each office, provided that any nominee first shall have given their consent to such nomination.

ARTICLE VI. VOTING

- Section 1.** A majority standing vote of members present at any meeting of the Corporation shall be sufficient to carry any and all motions or to decide any and all issues affecting the Corporation except:
- (a) Amendment (s) of the Articles of Incorporation;
 - (b) Amendment (s) of the Bylaws; and
 - (c) Elections.
- Section 2.** Amendment (s) of the Articles of Incorporation, as provided in Article VII, shall require a two-thirds (2/3) vote at the meeting at which the Amendment (s) is/are voted upon provided that all members shall have been notified in writing of the proposed Amendment (s), at least seven (7) days in advance of such meeting.
- Section 3.** Amendment (s) of the Bylaws, as provided in Article VII, shall require a simple majority written vote of members present at the meeting at which the Amendment (s) is/are voted upon provided that all members shall have been notified in writing of the proposed Amendment(s) at least seven (7) days in advance of such meeting.
- Section 4.** Elections shall be determined by simple majority vote cast by members present at the election meeting. Election of the members-at-large to the Board of Directors shall be determined by calculating who of the nominees received the greater number of votes, and the nominees who each receive the highest number of votes shall be declared the winners of such election.

- Section 5.** In the event no nominee for an office receives a majority of the votes cast, except nominees for the office of at-large members to the Board of Directors, the two nominees receiving the largest number of votes cast for the particular office will then submit to a “run-off” election at the same meeting.
- Section 6.** Consideration of a motion by the Board of Directors shall be determined by a simple majority of a quorum of the Board. A quorum shall consist of six (6) members, including the presiding officer.

ARTICLE VII. AMENDMENTS

- Section 1.** The Articles of Incorporation and Bylaws of this Corporation may be amended at any duly-called meeting of the Corporation.
- Section 2.** Proposed Amendment(s) shall be in writing and may be submitted to the President or any member of the Board of Directors. If approved by the Board of Directors, the proposed Amendment(s) shall then be considered for adoption at the next meeting of the Corporation. If the Board of Directors does not act on the proposed Amendment(s) within ten (10) days, the Amendment(s) may be then proposed from the floor by the sponsor at the meeting of the Corporation, whereupon the Board of Directors shall comply with Article VI, Sections 2 and 3 thereof, prior to the next meeting of the Corporation.

ARTICLE VIII. MEETINGS

- Section 1.** There should be at least two (2) meetings of the Corporation, other than the election meeting, one in the spring and one in the fall.
- Section 2.** Special meetings of the Corporation may be called at any time:
- (a) By the President
 - (b) Upon signed written request to the President by five (5) members of the Corporation. The request must contain a complete summary of the purpose of the proposed special meeting.
- Section 3.** The order of procedure at the regular meeting shall be:
- (a) Calling the meeting to order.
 - (b) Reading of the complete minutes of the last meeting.
 - (c) Report of the Treasurer.
 - (d) Unfinished business.
 - (e) Reports of all committees by the Committee chairperson, or person designated by the chairperson to make said report.
 - (f) New business.
 - (g) Adjournment.

Section 4. The order of procedure at special meetings shall be at the discretion of the President.

Section 5. Seventeen (17) members shall constitute a quorum for conducting general and special meetings.

ARTICLE IX. FISCAL YEAR

Section 1. The fiscal year of the Corporation shall commence January 1st and end December 31st.

ARTICLE X. DEFINITIONS

Section 1. **KINGS PARK ESTATES:**

The term “KINGS PARK ESTATES” means all that property bounded on the north by Liberty Road at its intersection with Live Oak Road; to include Live Oak Road from 3728 to 3637; Templar Road (odd numbers) as an eastern extremity; 9624 and 9625 Marriottsville Road as another eastern extremity; 3707 Kings Point Road as the northwestern extremity; 9913 and 9904 Marriottsville Road, Hoyt Circle, Kiska Court and Paxton Road as western extremities; 9624 Mendoza Road, 3514 Cabot Road and Eustice Road as southern extremities; and Ames Court as a southeastern extremity. Included within these extremities are Oxyoke Court; Evatt Court; Hobart Court; Kittridge Court; the 9700, 9800 and 9900 blocks of Marriottsville Road; the 3500 and 3600 blocks of Kings Point Road; Gunstock Road; Geier Court; Clanford Road; Laguna Court; Kerrigan Court; Diaz Court; Plowline Road; and Cabot Road.

ARTICLE XI. RULES OF ORDER

Section 1. Robert’s Rules of Order, Revised, shall govern all procedures not specifically covered by these Bylaws.

Section 2. In the event of a dispute as to the interpretation of these Bylaws, the Board of Directors shall be the final authority in resolving the dispute.

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These Bylaws, revised September 2012, incorporate Amendments approved by the membership at meetings of the Corporation in 1975, 1979, 1988, 1989 1999, and 2009.